

Standard Operating Procedure (SOP)

Code Blue and Emergency Response Procedures

Purpose:

This SOP details the **Code Blue and Emergency Response Procedures**, outlining the necessary steps to be taken during a medical emergency within the facility. It includes the identification and activation of the Code Blue alert, immediate response protocols, roles and responsibilities of emergency response teams, communication strategies, and post-incident documentation and review. The purpose is to ensure a swift, coordinated, and effective response to medical emergencies to protect the health and safety of patients, staff, and visitors.

Scope:

This procedure applies to all staff, emergency response teams, and any individuals present within the facility.

Definitions:

- **Code Blue:** An emergency situation involving cardiac or respiratory arrest requiring immediate resuscitation.
- **Emergency Response Team (ERT):** Designated personnel trained to respond to Code Blue events.

Responsibilities:

- **All Staff:** Immediately report and initiate Code Blue when a medical emergency is identified.
- **Emergency Response Team:** Respond rapidly, initiate resuscitation protocols, and assume command of the emergency scene.
- **Incident Commander:** Lead the response, assign roles, and ensure effective communication and coordination.
- **Recorder:** Document all actions, times, and personnel involved during and after the emergency.

Procedure:

1. **Identification of a Medical Emergency:**
 - Recognize signs of cardiac/respiratory arrest or life-threatening medical events.
 - Ensure scene safety before approaching the victim.
2. **Activation of Code Blue:**
 - Announce "Code Blue" loudly or activate the emergency alarm/call system as per facility protocol.
 - Provide location details clearly (e.g., floor, room number).
3. **Immediate Response:**
 - Start Basic Life Support (BLS) if trained (e.g., CPR, rescue breaths, AED).
 - Send for emergency equipment (crash cart, AED).
 - Assigned staff should guide Emergency Response Team to the location.
4. **Emergency Team Roles and Responsibilities:**
 - Team Leader: Oversee and direct resuscitation efforts.
 - Airway Manager: Ensure airway patency and ventilation.
 - Medication Nurse: Prepare and administer emergency medications.
 - Compressor: Perform chest compressions.
 - Recorder: Document events in real-time.
5. **Communication:**
 - Maintain clear, concise, and timely communication among all responders.
 - Inform relevant departments as required (e.g., security, administration).
6. **Post-Incident Procedures:**
 - Debrief team members involved in the response.
 - Complete all documentation (incident forms, medical records).
 - Review incident for opportunities for improvement and staff training needs.

Related Documents:

- Emergency Equipment Checklist
- Basic Life Support (BLS) Protocol
- Incident/Code Blue Report Form

Revision History:

Version	Date	Description	Author
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1.0	2024-06-01	Initial release	[Author Name]
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