

# SOP: Ongoing Treatments or Procedures to Continue

This SOP details the **ongoing treatments or procedures to continue**, ensuring consistent application and monitoring of prescribed therapies. It emphasizes maintaining treatment schedules, documenting patient progress, managing medication regimens, adjusting protocols as necessary, and coordinating care among healthcare providers to optimize patient outcomes and safety throughout the course of treatment.

## 1. Purpose

To outline standardized procedures for continuation of ongoing treatments or therapies, ensuring continuity of care, patient safety, and effective therapeutic outcomes.

## 2. Scope

This SOP applies to all healthcare professionals responsible for the management, administration, and documentation of ongoing treatments or procedures within the facility.

## 3. Responsibilities

- **Physicians:** Assess progress, update treatment plans, and prescribe ongoing therapies.
- **Nurses:** Administer therapies, monitor patients, maintain records, and report concerns.
- **Pharmacists:** Review medication regimens, dispense medications, and provide counsel.
- **Allied Health Professionals:** Support therapy implementation and monitoring as applicable.

## 4. Procedure

1. **Review Current Treatment Plan**
  - Access most recent treatment protocols and physician orders.
  - Verify therapy schedules and requirements.
2. **Maintain Treatment Schedules**
  - Ensure therapies/medications are administered as prescribed.
  - Use scheduling tools and reminders as needed.
3. **Monitor and Document Patient Response**
  - Regularly assess patient status and therapy effectiveness.
  - Record findings in the patient's medical record promptly.
4. **Manage and Adjust Medication Regimens**
  - Confirm continued appropriateness of current medications.
  - Adjust dosages or substitute therapies as directed by prescriber.
  - Verify medication adherence and manage side effects.
5. **Multi-disciplinary Coordination**
  - Communicate updates and concerns among care team members.
  - Arrange case conferences if major changes or issues arise.
6. **Patient and Family Communication**
  - Educate on ongoing therapy goals, schedules, and potential side effects.
  - Encourage questions and address concerns as needed.
7. **Safety and Quality Assurance**
  - Adhere to infection control, medication safety, and patient privacy practices.
  - Report adverse events following institutional protocols.

## 5. Documentation

- Maintain accurate, up-to-date charts for all ongoing treatments.
- Document all administered medications and procedures promptly.
- Log changes in patient status and therapy adjustments clearly.

## 6. Review and Update

This SOP should be reviewed annually or as changes in clinical guidelines or facility policies warrant.

**NOTE:** Adherence to this SOP is mandatory. Non-compliance may result in review by quality assurance committees.

